

The Annual Holton Parish Council virtual meeting (via Zoom) was held on Monday 10th May 2021 starting at 7.30 pm

Present:

Chairman Robert Barter
Vice Chairman Allan East
Councillor Andy Murray
Councillor Brian Pridmore
Councillor Roger Farrow
Parish Clerk Sonja Barter

Also present: Tim Bearder (County and District Councillor)

1. **Apologies:** None
- 1a. **Declarations of interest:** None

Annual Meeting

2. **Election of Chairman** It was proposed by Brian Pridmore and seconded by Roger Farrow that Robert Barter be re-elected Chairman. **All agreed**

3. **Election of Vice-Chairman**
It was proposed by Roger Farrow and seconded by Brian Pridmore that Allan East be re-elected Vice-Chairman. **All agreed**

4. **Declaration of Acceptance of Office of Chairman**
Robert Barter signed the Declaration of Acceptance of Office of Chairman.

5. **Formal adoption of Standing Orders/Financial Regulations and model Code of Conduct.**

It was proposed by Roger Farrow and seconded by Alan East that the Standing Orders and Financial Regulations of Holton Parish Council and the model Code of Conduct be adopted.

6. **To appoint members to serve on the undermentioned committees:**

- Holton Orchard - Andy Murray
- Holton Village Hall Management Committee - Allan East
- Oxford Brookes Residents' - Roger Farrow
- Brookes Liaison Group - Robert Barter and Brian Pridmore



7. **To fix the dates of ordinary meetings of the Council for the ensuing year.**
The second Monday in the month and no meeting in August - 11 meetings starting at 7.30 pm.

Holton Parish Council ordinary meeting continues:

- 2 **To confirm the Minutes of the Meeting** of the Council held on Monday 12th April 2021 which had been circulated to all councillors before the meeting.
Proposed by Andy Murray
Seconded by Brian Pridmore **all agreed**

OPEN FORUM

3. **Matters Arising from the Minutes:**

Website Review – Further work is needed on the content and photos on the history page, useful links page and link to register of interests held by SODC

Bus Shelter Notice Board repairs and painting, bus shelter fascia board painting and window frame painting. Ashley Durbridge (Brushstrokes) to carry out the work.

June meeting It was agreed to continue with Zoom meetings into June and wait until the hall is fully operational from June 21st. Bearing in mind the health and safety obligations to the members, staff, the public and elected members together with the restrictions in place for the meeting room at the Village Hall, the Parish Council decided to continue with a virtual meeting in June and reconsider the situation for the July meeting. **All agreed**

4. **Traffic, Road and Highway Matters**

Terence House building works appear to have come to a standstill and no issues to report.

Leaking manhole cover just past the bridge on the Waterperry Road r/h side heading towards the Fire Station. Appears that work has been carried out and the leak had stopped. However, in the past couple of days the leak has reappeared. Clerk to report to Highways.

Potholes reported: 2 at Waterperry Road/Holton Road junction repaired and the 2 reported in Holton have white lines. A couple more potholes to be reported on Fix my Street.



5. Financial Matters**a. Accounts submitted for payment**

Clerk's Salary May	432.00
Clive Laman	130.00
R. Taylor Orchard April	151.20
R. Taylor Churchyard April	180.00
BHIB Insurance	291.24
R. Farrow Tree light batteries	11.00
H. Hargreaves Digger work ditching W/Perry/Holton Road	200.00

b. Bank balances after paying above cheques and money received.

Deposit	£18,683.10
Current	£1,745.53

c. Holton Parish Council Accounts year end 31 March 2021.

Books and Accounts are with the Internal Auditor - Eugenia Skelly.

The certificate of Exemption – 2021 was signed.

It was proposed by Allan East and seconded by Andy Murray that the Clerk's Report be accepted and the accounts paid.

All Agreed

6. District/County Councillors.

The Elections for both District and County Council were held on 6th May 2021. Tim Bearder was re- elected as County Councillor and elected as District Councillor for the Forest Hill and Holton ward.

Tim Bearder joined the meeting and was congratulated on his election results.

7. Churchyard

Awaiting response from the Rev. David Bendor Samuel. The PC Chairman has drafted Heads of Terms of agreement with Richard Hunt who will forward these to his solicitor. The PCC and the Vicar to be urged to progress this to the Church solicitors

8. Playground Proposals

It was agreed that the most suitable area for any play equipment would be in the top right-hand corner of the Orchard. Parish Councillors discussed the merits of various play equipment and types and agreed to survey the likely area on the ground. A date was fixed for this site meeting Thursday 20th May 2021 at 7.00 pm in the Orchard.

9. Planning applications: None**10. Planning Decisions (South Oxfordshire District Council):**

P21/S0910/HH. 6 Barns Close, Holton. OX33 1QB Single storey conservatory to the rear of the property.

Granted

OCC Ref: R3.0121/20. John Watson School, Wheatley Park Campus, Holton.
Planning permission for Oxfordshire County Council for Demolition of an existing temporary classroom block and the erection of a single storey school extension with associated works and landscaping. **Granted**

11. Reports

Enforcement VE20/176 – Swallow Barn, Waterperry Road, Holton.
Enforcement SE20/188. Holton Field Groundworks
No progress to report.

Holton Village Hall Annual Meeting – Report received.
Saturday 21st August marked as the date for a Village event to be held in the Orchard and Holton Village Hall

12. Publications/Letters and forthcoming events


Road sign cleaning in Holton. Equipment loan from Highways to be arranged and volunteer group to be organised and date to be agreed for the work. Allan East, Andy Murray and Robert Barter offered to take part. Note placed in the May HWW News with request for volunteers from the village.

13. Items for discussion and/or referral to a future meeting

None

14. Date of next meeting. The next Parish Council Meeting will be held via Zoom on Monday 14th June 2021 starting at 7.30 pm.

There being no further business the virtual meeting closed at 9.00 pm.



14/06/21